



# Indiana Department of Education

SUPPORTING STUDENT SUCCESS

## MEMORANDUM

TO: Superintendents, Principals, and Data Managers

FROM: Wes Bruce, Assistant Superintendent, Center for Assessment and Research  
Mary Tiede Wilhelmus, Director of School Data Reporting

DATE: January 29, 2007

RE: Preliminary Adequate Yearly Progress (AYP) Determinations

Preliminary Adequate Yearly Progress (AYP) determinations are now accessible via the following secure site using your corporation/school number and pin: <http://mustang.doe.state.in.us/AP/loginayp.cfm>.

AYP drill-down data is available by clicking on student groups. Additional FERPA-protected information is available via the STN Application Center, which may be accessed at <https://ac.doe.state.in.us/AppCenter>.

### **AYP Determination Criteria**

AYP determinations are a required designation for all public schools under the federal *No Child Left Behind Act of 2001* (NCLB) based upon the following criteria:

- Disaggregated ISTEP+ results of students enrolled for at least 162 days in:
  - English/Language Arts
  - Mathematics
- ISTEP+ Participation Rate – 95 percent minimum
- Attendance Rate (elementary and middle schools) – 95 percent or improvement toward
- Graduation Rate (high schools) – 95 percent or improvement toward

### **AYP Appeals**

With rare exceptions, only statistical errors in the underlying data are cause for reconsidering a corporation or school AYP determination. Appeals must be supported by verifiable student level data that is based upon one of the following scenarios:

- ISTEP+ data for the school or corporation are correct and complete but do not correctly portray the performance of the corporation/school; and
- ISTEP+ data are correct, but provide an incomplete picture of the corporation/school because 1) students did not complete testing due to natural or manmade occurrence(s) that could not have been anticipated, 2) demographics have changed significantly, or 3) significant school organization changes have been made.

All AYP appeals must be **received by** mail no later than **Friday, February 16, 2007** at the following address:

**Center for Assessment and Research, ATTN: AYP Appeal**  
**Indiana Department of Education**  
**State House, Room 229**  
**Indianapolis, IN 46204-2798**

Appeals will be processed as they are received, and notifications of appeal decisions will be sent to superintendents via e-mail. If you have questions related to AYP or the appeal process, please e-mail [ayp@doe.state.in.us](mailto:ayp@doe.state.in.us) or call 317-232-9050.